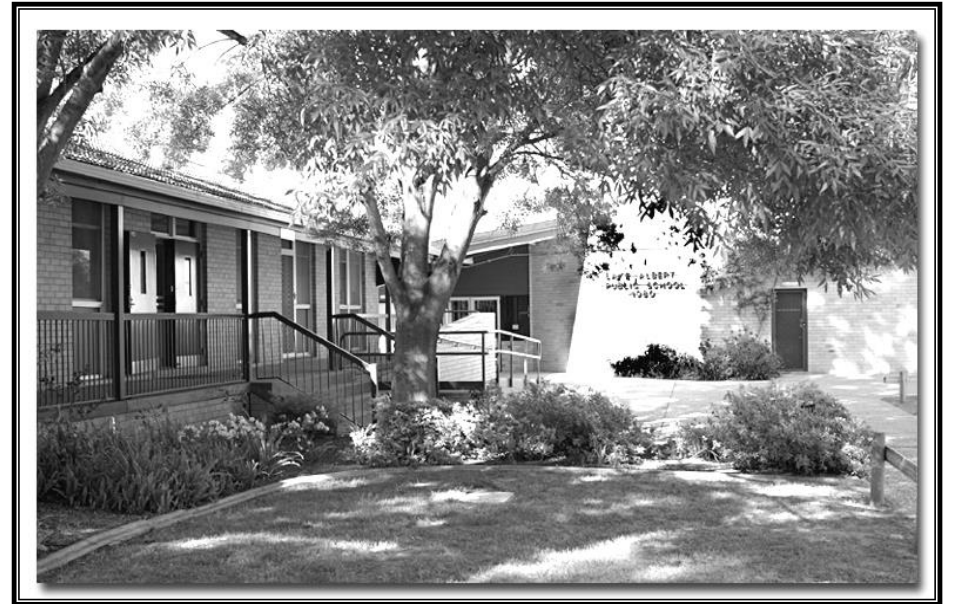


Lake Albert Public School

.....Strive and Succeed



School Information Booklet

Boys

Summer

Blue shirt, grey shorts.

Or

Pale blue polo shirt, short sleeved, with royal blue school logo.

Footwear: Black shoes, grey socks, or sandals.

Or

Royal blue shirt with yellow stripe down one side, with embroidered logo (Available Hunter Newsagency and Lowes Menswear). (Picture below).

Footwear: Black shoes and grey socks.

Winter

Grey trousers or royal blue track pants.

Long sleeve blue shirt or pale blue skivvy or pale blue long/short sleeved (with logo) polo shirt as worn in summer.

Royal blue sloppy joe with school logo in gold.

Footwear: Black shoes and grey socks.

Sports Uniform

Gold polo shirt, short sleeved with royal blue school logo.

Royal blue sports shorts.

Short white socks.

Well-fitted joggers.

Tracksuit pants – royal blue.

Sloppy joe – royal blue with gold school logo.



About Lake Albert Public School

Philosophical Statement

Lake Albert Public School provides quality education through an inclusive learning environment. Sequential teaching and learning programs cater for the academic, social and recreational needs of students from Kindergarten to Year 6. The school's motto of 'STRIVE and SUCCEED' exemplifies the collaborative working environment that exists throughout the school and wider community.

Location

Lake Albert Public School is situated near picturesque Lake Albert in Wagga Wagga. Set on five hectares, the school has access to the lake's foreshores and Lake Albert Park. Lake Albert is a growing, family-oriented suburb of Wagga Wagga. Having its own shopping complex, it is only ten minutes away from the city centre and is close to the city's airport with daily flights to Melbourne and Sydney. Wagga Wagga with a population of approximately 56,000 residents is the largest inland city in New South Wales.

History

Lake Albert Public School was established on 3rd February 1868 and is one of the oldest schools in New South Wales. The original school building was destroyed by fire in 1876 and was replaced with a new timber school. In 1892 a brick building replaced the timber school and this served the community for the next sixty years. The school became a Demonstration School for the Wagga Wagga Teachers' College (now Charles Sturt University).

In 1967 a brick building was added to the school with a mural façade featured on the eastern wall. The mural depicts the four patrons after whom the sporting houses are named. This building now houses the Administration block.

On 2nd May 1980, the Hon. W.K.Wran Q.C., M.P., Premier of New South Wales, opened the current school building.

Facilities

A unique and impressive design houses twenty air conditioned classrooms, canteen, hall, library, computer lab, one audio-visual and one music room. The sixteen classrooms are located in four colour-coded clusters. All classrooms are carpeted and have their own storeroom and a shared withdrawal room. Each cluster has toilet facilities, a wet area for craft and art and kitchenette. The school has two permanent external classrooms as well as three demountables. Two special programs rooms also allow for specialist teachers.

The canteen, hall, library and audio-visual rooms come off a spacious corridor. The audio-visual and music rooms have tiered carpeted steps and are air-conditioned for comfort. Display areas feature throughout the school.

In 1995, the Covered Outdoor Learning Area (COLA) was constructed. This adjoins the northern wall of the school and provides shade and shelter for the students, as well as an alternate learning environment.

The administrative block houses the school office, staff room, interview rooms, and sickbay. The Principal's office can be found within the administrative block.

The school has many grassed areas, sealed tennis and basketball courts, fixed play equipment, a sand pit, practice sports nets and a large number of shade trees and native shrubs.

Access to the Lake Albert Oval provides the students with an additional playing area at lunchtime.

Uniform Information

Lake Albert Public School encourages all students to wear school uniform.

NB. Sports uniform is not compulsory until Year 3 although some younger children like to wear it for PE lessons.

A bucket hat or cap with flap is to be worn all year. Hats in school colours are available from the school office.

A quality rain jacket in school colours is available through the P & C.

Girls Summer

Blue and white checked dress with Peter Pan collar. Royal blue piping, zip front, cap sleeves.

Or

Royal blue dress shorts or skort and pale blue polo shirt (short sleeved) with royal blue school logo.

Or

Royal blue shirt with yellow stripe down one side, with embroidered logo. (Available Hunters Newsagency and Lowes Menswears). (Picture on back page).

Footwear: Black shoes, white socks, or sandals.

Winter

Grey serge tunic.

Or

Royal blue tracksuit pants or bootleg pants.

Blue shirt, pale blue skivvy, or long/short sleeved pale blue polo shirt (as worn in summer). Royal blue sloppy joe with gold school logo.

Footwear: Black shoes, white socks.

Sports Uniform

Gold polo shirt, short sleeved with royal blue school logo.

Royal blue wrap-around skirt and blue briefs or blue shorts.

Short white socks.

Well-fitted joggers.

Tracksuit pants –royal blue.

Sloppy joe – royal blue with gold school logo.

Student Welfare

Student welfare is concerned with the safety and well-being of all children.

Lake Albert Public School promotes:

- Understanding through inclusive educational practices.
- Social development through specific programs eg child protection.
- Recognition of individual achievements.
- Anti-bullying strategies.
- Class buddies - Kindergarten to Year 6.
- Recognition of academic, sporting and creative excellence eg assemblies, presentation night.

Lake Albert Public School exercises its Duty of Care through:

- Promotion of safety practices eg sun safe policy.
- Provision of modern play facilities.
- Appropriate supervision.
- Annual staff training in CPR.

Staff 2016

Principal: Russell Graham

Assistant Principals: Melisa Downing, Margaret Tinnock
Barry McColl, Anna Roberts

Teachers: Leah Penfold, Megan Hensley, Danyelle Scrivener, Kathy Crawford, Jo Bowen, Deanne Lucas, Glenn Baker, Libby Edwards, Jen Moloney, Michele Nosworthy, Amanda Shepherd, Dave McGowan, Darren Descrochers, Briony Whyte, Lauren Dawson, Craig Pitchford, Suzanne Heffer, Paul Oakman, Alexa Livio, John Urbanavicius, Jo McIntosh, Aiden Ridley, Kellie Strong, Jane McMaster, Kathy Oakman

Librarian: Megan Muir

School Counsellor: Jim Zantiotis

School Assistants: Robyn Coulton, Robyn Bruce,
Wendy Mathis, Michelle Trevaskis

School Learning Support Officers: Angela Deece, Cathy Rudd, Suzanne Murphy, Melinda Tom, Mellissa Holmes, Debbie Castles
Karen Morgan

General Assistant: Barry Hutchinson and Klaus Dombrovski

Canteen Supervisor: Vivian Walker

Cleaning Staff: Julie Tyrell, Leanne Robey

General Information

School Hours

9.15am	Morning assembly bell
9.20am -11.20am	Session 1
11.20am-11.50am	Break 1
11.50am-1.25pm	Session 2
1.25pm-1.35pm	Supervised lunch
1.35pm-2.15pm	Break 2
2.15pm-3.15pm	Session 3
3.15pm	Students dismissed

NB: Students should not arrive at school before 8.50am as teacher supervision is not provided before this time.

Absences

It is a legal requirement that parents provide the school with a written note explaining the reason for any child's absence. Notes should be handed to the relevant class teacher as soon as possible after the absence.

Arrivals

Students arriving late to school are to report to the administrative office to collect a late note. Students must have a note explaining the reason for the late arrival or be accompanied by a parent/carer.

Assemblies

Formal assemblies are held each fortnight: Kindergarten - Year 2 assembly is held at 12.00pm during the year and Years 3-6 is held at 12.40pm during the year. Parents are welcome to attend.

Banking

Students are encouraged to bank with the Commonwealth Bank School Banking Service each week. The P&C receives a commission for managing student banking.

Before and After School Care and Vacation Care

LAPS Before and After School Care 'Fun Factory' operates in the school hall from 7am to 9.00am and from 3.15pm to 6.00pm each day. It also provides vacation care. For information, ☎69263122 or 0402693397.

If there is a problem with the completion of homework, parents should contact the class teacher. Homework should not adversely effect a student's motivation toward learning. It should be seen as a positive exercise.

Parental Guidance

Lake Albert Public School believes that you can assist your child by:

Speaking positively with your child about school.
Encouraging your child to read as widely and as often as possible.
Supporting the teachers and school by insisting that all work be done to the best of each child's ability.
Labeling all possessions clearly.

Communication Between School and Parents

Lake Albert Public School communicates to parents in a number of ways about their child's progress and general school issues.

A parent/teacher information evening is held in Term 1. Teachers provide an outline of work to be covered throughout the year.

Teachers are encouraged to send home class based newsletters at the beginning of each Term outlining proposed learning activities, including excursions.

Written reports are sent home at the end of Term 2 and Term 4 each year. These are a formal record of a child's academic progress. Parents may request an interview with the appropriate class teacher if they have concerns about their child. If further discussion is necessary then an appointment can be made with the stage leader and/or Principal.

Each week a school newsletter is available. The newsletter advises of coming events and happenings at the school. You may choose to receive the newsletter electronically or opting for a paper copy. The paper copy is given to the youngest child in the family.

Student Management Policies

School Rules

The Lake Albert Public School Community is founded upon the following four basic principles:

Be Kind
Be Polite
Be Safe
Be Tidy

Expectations

It is expected that students attending Lake Albert Public School will abide by the school rules, ensuring that they:

Are in the right place at the right time.
Are respectful in the way they speak and act toward others.
Wear the appropriate school uniform.
Keep the school grounds and classrooms tidy.
Are responsible for their own property.
Do not undertake bullying behaviour toward others.
Conduct themselves safely and courteously at all times when on buses and attending school excursions.

Homework Policy

Lake Albert Public School believes that the undertaking of homework reinforces and complements school-based learning through revision and/or consolidation of work done during school time.
Homework should never be used as a disciplinary measure at home.
The following are suggested times for completion of homework.

Year 6: 20 - 30 minutes, three times per week.
Year 5: 20 - 30 minutes, three times per week.
Year 4: 15 - 20 minutes, three times per week.
Year 3: 15 - 20 minutes, three times per week.
Year 2: 15 minutes, three times per week.
Year 1: 15 minutes, three times per week.
Kindergarten: Small amounts of planned activities.

Canteen

The school canteen operates at recess and lunch-time each day. Student lunches are ordered through a classroom tray system. Your child's name, class and order should be written on a paper bag and the appropriate money enclosed. A summer (Terms 1&4) and winter (Terms 2&3) menu/price list applies.

Change of Address

Please notify the school of any changes to your address and telephone numbers for both home and work.

Change of routine

Please let your child's class teacher or the administrative office know of any changes to your normal daily routine – eg. an early departure from school, or a change as to who is to pick students up from school. This is best done in writing to avoid confusion.

Clothing Pool

A second-hand uniform clothing pool operates from the yellow cluster mezzanine area. Please contact the front office to arrange a convenient time for meeting with the clothing pool manager.

Community use of school facilities

Community groups may hire the school's facilities and equipment. Please contact the principal for details.

Excursions

Excursions are organised to complement teaching programs. These range from day visits to overnight excursions. Written permission is required for all excursions.

Sport

Lake Albert is proud of its sporting traditions and successes. The school's "Hall of Fame" highlights the achievement of individuals and teams who have achieved Regional, State and National representative honours.

K-2 students enjoy class and year-group physical activities incorporated into the PE Health PD curriculum on a weekly basis.

Year 3-4 students and Year 5-6 students combine for a sport period of one session per week.

Daily fitness programs promoting healthy living complement regular health lessons.

Houses

Lake Albert Public School has four sporting houses: Angel, Brunskill, Graham and Blamey. The origins of these house names are:

Henry Angel: An early district explorer.

Elizabeth Brunskill: Pioneer family who owned the school area.

Eddie Graham: Member of State Parliament and ex-pupil who gave valuable assistance to the school.

Sir Thomas Blamey: Australian Army General in WWII who was a former teacher at the school.

Lake Albert Public School has representative teams in P.S.S.A. knock-out competitions. Students enjoy a wide range of sports including hockey, netball, basketball, football, swimming, athletics and cross-country.

Annual sports carnivals are held in athletics, swimming and cross-country. All students are encouraged to participate.

Coaching clinics are provided by Developmental Officers for the respective sporting codes.

Finance

Student Assistance Scheme: the school has funds available to assist parents experiencing financial difficulties. Parents wishing to apply for assistance should contact the Principal.

Although the Department of Education does not impose compulsory school fees our school request a voluntary fee each year to assist with providing essential classroom resources for each student eg exercise books, text books, school magazines, rulers and some pens and pencils.

Money for specific purposes (eg excursions) should be sent to the class teacher in a sealed envelope with child's name, class, amount and purpose of the money clearly marked.

Hats

A 'no hat – stay in the shade' policy applies throughout the school year. Students who do not comply with this policy must stay under the COLA. Hats with brims and flap caps are acceptable. Baseball caps are not acceptable as they do not protect the ears or neck. The P&C Association sells school hats through the administrative office.

Labeling Property

Please ensure that all possessions and clothing are clearly labeled with your child's name. Include bags, lunch boxes, lids, pens and pencils etc. Please check regularly that the name hasn't faded.

Library

All classes have weekly library lessons. Students must have a library bag for borrowing. The library is open at lunchtime for quiet reading, games and completion of work.

Lost Property

The Lost Property box is situated approximately half-way down the corridor of the main school building. Parents are invited to look through this box if an item of clothing is missing. Items that are not collected by the end of the current term are sold through the school's clothing pool or donated to charity.

Swimming Scheme

All K-2 students are offered the opportunity to participate in an 8 week swimming program at Wagga Swim School Complex. The program operates on a rotational basis with each stage accessing the program during either in term 1 or term 4. The program caters for all levels of swimming ability and teaching is provided by the centres qualified instructors. The school sees this as a very important life skill.

Skill Development

During each year the school receives visits from the development officers from a range of sporting groups. These can include rugby league, soccer, AFL, rugby union, netball, cricket, tennis. There is generally no cost to students for these programs but if a particular sport is targeted for development over a period of time eg 6 week tennis program there may be a cost. Participation in any paid program is on an offer basis. As mentioned elsewhere financial assistance is available upon request.

Music

Music is offered as a classroom subject as per the NSW CAPA Curriculum. The school has a dedicated music room.

Lake Albert Public School has opportunities for students wishing to join both Junior and Senior Choirs.

Students are given the opportunity for regular music performance activities through school assemblies, Eisteddfods and Community performances.

Band

Students in years 3-6 have the opportunity to participate in the School Band program which the school conducts in conjunction with the Riverina Conservatorium of Music. A Band Committee involving parents of students in the program meet regularly to support the program. Costs of tuition and other associated costs are the responsibility of the parents.

Medical

Healthcare Plans are required for students diagnosed with Anaphylaxis, Diabetes, Epilepsy and Severe Asthma prior to commencing at our school.

Medication must NOT be kept in school bags except for asthma puffers which should be kept with your child at all times.

If medication is to be taken during school hours, parents should contact the administrative staff to discuss requirements.

Students who are unwell should not attend school. Parents will be contacted to collect their child if they become sick whilst at school.

If your child has an accident at school, the School Administrative Officer will administer first aid. In urgent situations, contact will be made with the ambulance service. The school is a member of the NSW Ambulance Service Scheme which provides free ambulance cover for Lake Albert Public School students. Where possible, parents will be contacted prior to the ambulance being contacted. Please ensure that all work, home and emergency contact details are regularly updated for the school records.

Smoking is TOTALLY PROHIBITED in all New South Wales schools. Parents are advised that they should not smoke when dropping off and picking up their children or at organised school functions.

School Leaders

Representatives are elected from Year 6 (5 girls and 5 boys). Two captains and two vice-captains (two girls and two boys) are chosen to represent the school in an official capacity.

Release from Face-to-Face

Class teachers are entitled to two hours per week for out-of-class activities such as lesson preparation and meetings with parents. Another teacher will take your child's class during this time. The lessons provided during this period are negotiated between the class teacher and the release teacher.

Religious Education

The combined churches of Wagga Wagga provide Religious Education. The classes are non-denominational. If parents do not wish their child to attend these classes, a written request for exemption should be provided to the Principal.

School Development Days

School Development Days are held the first day of term 1, term 2 and term 3. The final two days of term 4 are also student free days where staff undertake professional development and planning for the next year.

Transport

Bicycle racks are provided for those students who wish to cycle to school. The school cannot accept responsibility for the security of bicycles/scooters whilst at school. Students are advised to bring a chain and padlock.

Students are required by law to wear a helmet. They must walk their bicycles when in the school grounds.

All students in Years K-2 are eligible for free bus travel. Students in Years 3-6 must live more than 1.6km from the school (direct route) to be eligible for a bus pass. Forms are available from the administration office.

A Code of Conduct applies on all buses. Students who fail to abide by the Code of Conduct may have the privilege of bus travel withdrawn. Management of students on buses is the responsibility of the parents and the bus company.

Replacement passes may be obtained through the bus company. A fee applies.

Direct supervision is provided to students boarding buses.

When dropping students off at school, parents are requested to follow the rules of the road. Students must use the flagged crossing. Police regularly patrol school areas to ensure that road rules are followed.

For safety reasons, the small school car park within the school grounds is for staff use only.

Curriculum Activities

Literacy

Lake Albert Public School houses an extensive library collection. Literature appreciation and information skills are taught during library classes on a weekly basis.

Reading Recovery is an intervention program for Year 1 students with identified literary needs. The program operates on a one-to-one basis, thirty minutes per day for approximately sixteen to twenty weeks.

Students with identified learning needs are supported through the Learning Support Team (LST) program. Small group teaching and learning strategies complement class-based programs.

A home reader program operates across Early Stage 1 and Stage 1. A well resourced reading room supports class based reading programs. Parents are encouraged to help with reading groups.

Mathematics

NSW Mathematics Curriculum and is supported through a variety of teaching strategies and hands on resources.

Maths groups may operate across learning stages.

Students with high abilities in mathematics are assessed for the Year 6/7 'Accelerated Mathematics Program'. This program requires students to attend tutorial classes at Koorinal High School on a weekly basis. Students complete sequenced work booklets taken from the Year 7 mathematics syllabus.

Gifted and Talented

Lake Albert Public School offers enrichment of class based programs for students displaying high ability in curriculum areas. Identified Stage 3 students participate in programs offered by the Riverina Environmental Education Centre. Students are encouraged to participate in the Australian Primary Schools Competitions in English, Maths, Science and Computing.